## WINSLOW SOLUTIONS EMAIL ACCOUNT TERMS AND CONDITIONS

The Program Policies below apply to all Winslow Solutions Email accounts. These policies play an important role in maintaining a positive experience for Winslow Solutions Email account users.

By signing up for a Winslow Solutions Email address, you agree that all correspondences coming from the email account assigned to you are solely your responsibility. Winslow Solutions is not be held liable for any emails sent from the account assigned to you.

To curb abuses that threaten our ability to provide these email services, we ask that all users abide by the policies below. In the event of a policy violation, the Winslow Solutions team may review the content and take action, including limiting or terminating a user's access to the Winslow Solutions Email account. Be sure to check back from time to time, as these policies may change.

**Storage Quota** Each account will have a limited storage quota of 1024 megabytes. Therefore, please save any attachments to your own device to maximize this space. WRDI reserves the right to prohibit the sending or receiving of messages for any accounts that exceed storage quota limits.

**Report Abuse** If you believe a Winslow Solutions Email account has violated our Program Policies, please report it to info@winslowsolutions.com. Winslow Solutions may disable any account found to be in violation of our policies.

Spam and Bulk Mail Winslow Solutions Email account users are prohibited from distributing spam or unsolicited commercial mail. Do not use the Winslow Solutions email address to send emails in violation of the CAN-SPAM Act or other anti-spam laws; to send unauthorized email via open, third-party servers; or to distribute the email addresses of any person without their consent. Do not automate the Winslow Solutions Email interface, to send, delete, or filter emails in a manner that misleads or deceives users. Please keep in mind that your personal definition of "unsolicited" or "unwanted" mail may differ from your email recipients' definition. Exercise Judgement when sending emails to a large number of recipients, even if the recipients elected to receive emails from you in the past.

**Malware** Do not use the Winslow Solutions email account to transmit viruses, malware, worms, defects, Trojan horses, corrupted files, or any other items of a destructive or deceptive nature.

**Fraud, Phishing, and other Deceptive Practices** Winslow Solutions Email account users may not access another user's Winslow Solutions Email account without explicit permission. Do not use the Winslow Solutions Email account for phishing. Refrain from soliciting or collecting sensitive data, including but not limited to passwords, financial details, and Social Security numbers. Do not send messages to trick, mislead, or deceive other users into sharing information under false pretenses. This includes impersonating another person, company, or entity with the intent to deceive or mislead.

**Copyright** Do not infringe on the intellectual property rights of others, including patent, trademark, trade secret, or other proprietary rights. Winslow Solutions Email account users are prohibited from encouraging or inducing others to violate intellectual property rights.

**Harassment** Do not use the Winslow Solutions Email to harass, intimidate, or threaten others. Anyone found to be using Winslow Solutions Email for these purposes will have their account disabled.

Illegal Activity Do not use the Winslow Solutions Email to promote, organize, or engage in unlawful activities.